

RURAL MUNICIPALITY OF GARDEN RIVER NO. 490
REGULAR MEETING
WEDNESDAY FEBRUARY 13, 2019

A regular meeting of Council was held in the Council Chambers at Meath Park, SK on Wednesday February 13, 2019.

Attendance Reeve Ryan Scragg
Councilor Division 1 Travis Podbielski
Councilor Division 2 Larry Adamko-ABSENT
Councilor Division 3 Ted Boryski
Councilor Division 4 Jaret Kosowan
Councilor Division 5 Dewell Meyers
Councilor Division 6 John Kowalik
Acting Administrator Leanne Mack

Call to Order That a quorum being present, Reeve Scragg called the meeting to order at 9:04 am.

No. 1-2-19 Minutes
Moved by: Travis Podbielski
That the minutes of the regular meeting held on January 18, 2019 be adopted as read.
CARRIED

No. 2-2-19 Minutes
Moved by: Ted Boryski
That the minutes of the special meeting held on January 29, 2019 be adopted as read.
CARRIED

No. 3-2-19 Financial Statement
Moved by: Dewell Meyers
That the Statement of Financial Activities for January 2019 be accepted as presented.
CARRIED

No. 4-2-19 Accounts
Moved by: John Kowalik
That the account submitted for payment totaling for \$31,652.13 as per attached listing of voucher Nos. 7560-7584;
AND FURTHER THAT the January 2019 payroll and council indemnity transferred by direct deposit through Paymate in the amount of \$12,551.51 be approved for payment.
CARRIED

No. 5-2-19 Electronic Transfers
Moved by: Travis Podbielski
That we ratify payment of electronic transfers & Debit card payments Nos. 165-176 totaling \$12,187.74 as per attached listing presented by the Acting Administrator.
CARRIED

No. 6-2-19 Void
Moved by: Ted Boryski
That we void other payment Nos. 162-164.
CARRIED

No. 7-2-19 Correspondence
Moved by: Jaret Kosowan
That the following correspondence, having been read, be filed.

Water Security Agency – January 17 meeting at Buckland- Email February 7, 2019
atWest Communications – Letter January 30, 2019
Jeff Thoms Trucking Ltd. – Pamphlet
B&B Enforcement - Fee Schedule
SARM – Rural Economic Development – Email January 14, 2019
Flaman - Letter
Institute of Corporate Directors – Letter January 29, 2019

CARRIED

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No. 8-2-19 Employee Contracts
Moved by: Dewell Meyers
That we instruct the Acting Administrator to prepare an employment contract for the outside employees.

CARRIED

No. 9-2-19 Employee Contracts
Moved by: John Kowalik
That we instruct the Acting Administrator to prepare an employment contract for herself as well as the office assistant.

CARRIED

No. 10-2-19 Pay Scale
Moved by: Travis Podbielski
That we adopt the following employee pay scale effective February 2019;

Assistant Administrator	
Starting rate	\$18.50
960 hours	\$19.00
1920 hours	\$20.00
2880 hours	\$21.30
3840 hours	\$21.80
4800 hours	\$22.50
Office Assistant	
Starting rate	\$15.50
960 hours	\$16.00
1920 hours	\$17.00
2880 hours	\$18.00
3840 hours	\$19.00
4800 hours	\$20.50

AND FURTHER THAT, the following guidelines be adopted:

- 1. New employees will receive credit on the grid for (substantiated) experience and starting rate will be set accordingly.**
- 2. Employees must accumulate 960 hours of experience before moving to the next increment on the pay scale.**
- 3. The starting rate with no experience, as well as the hourly rate will be reviewed annually by council and adjusted to reflect the consumer price index.**

CARRIED

No. 11-2-19 Policy & Health and Safety Manuals
Moved by: Ted Boryski
That we instruct the Acting Administrator to prepare a Policy Manual & Health and Safety Manual.

CARRIED

No. 12-2-19 Custom Hauling
Moved by: Jaret Kosowan
That we engage Fremont Trucking from Prince Albert, SK to haul two lease expired John Deere graders at the quoted price of \$700.00 per grader plus applicable taxes from the rural municipality's shop to Cervus Equipment John Deere in Saskatoon, SK.

CARRIED

No. 13-2-19 Policing Report
Moved by: Travis Podbielski
That we acknowledge the Community Policing Report for October-December, 2018.

CARRIED

No. 14-2-19 Waste Disposal
Moved by: Ted Boryski
That we acknowledge the Waste Disposal Site report for January 2019 by Dale Galenza.

CARRIED

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- No. 15-2-19 Financing**
Moved by: Travis Podbielski
That application be made to the Conexus Credit Union to borrow the sum of \$922,000.00, in 2019 repayable over a period of 8 years, for the purpose of purchasing two 2019 graders with interest rate of 4.45% locked in for 5 years.
- CARRIED**
- No. 16-2-19 Application to Borrow**
Moved by: Ted Boryski
That application be made to the Local Government Committee for permission to borrow the sum of \$904,205.00, in 2019 repayable over a period of eight years, for the purpose of purchasing two 2019 graders;
AND that the amount of the said debt shall be payable in equal monthly installments of principle and interest in the years 2019 to 2027 inclusive, with interest at a rate of 4.45% locked in for five years.
- CARRIED**
- No. 17-2-19 Next Meeting**
Moved by: Travis Podbielski
That the next regular meeting of council be held on March 8, 2019 at 9:00 am.
- CARRIED**
- No. 18-2-19 Adjourn**
Moved by: Ted Boryski
That is meeting adjourn at 3:00 pm.
- CARRIED**

Minutes adopted by resolution of Council on the 8th day of March, 2019

Reeve, Ryan Scragg

Acting Administrator, Leanne Mack